

**LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
639 S. FOOTHILL- LINDSAY, CA 93247
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July 15, 2020

The meeting was called to order on July 15, 2020 at 4:30 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Directors Jeff Tienken and Dale Rains and Cemetery Manager Brenda Altermatt.

Director Rains made the motion that the June 17, 2020 minutes be approved. Director Tienken seconded the motion. With all in favor, the minutes were approved.

There were no Public Comments.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting. The total bills for June 2020 were: Salaries \$13,864.71; Water/Grove Care \$8,012.12; Medical Insurance \$2,770.16; Remaining expenses \$11,771.37. Cemetery income for June was \$59,435.03 (\$35,544.85 was citrus proceeds). The Tritten account balance was \$65,374.17. Accessible at the meeting for the Board members to review were the May county balance sheets for the Pre-Need, Endowment and General Accounts (there were no reports available from the county website for June) and the first quarter Tulare County Quarterly Treasurer's Report (no report available for 2nd quarter).

Mrs. Altermatt presented the July Cemetery Manager's Report (attached to the minutes).

Interments for June were: at Lindsay (9) full and (7) cremations and no burials at Frazier Valley.

Old Business:

Addition 15 – Director Jeff Tienken presented the soil analysis report from Valley Tech Agricultural Laboratory Services in Tulare (attached to minutes). We were charged \$700.00 for the testing. Compost and lime will be needed to replenish and correct the soil. Director Tienken requested that Mrs. Altermatt ask the cemetery grounds crew to flag the locations of the sprinklers and/or any pipes that are already in the ground so that when the mixture is brought in our waterlines won't be run over and damaged. The Addition will then need to be plowed with a spring tooth harrow and watered. As discussed before, a "test plot" will be planted prior to reseeding the whole area to determine if grass will indeed grow now.

COVID -19 Policy Update– Mrs. Altermatt provided each board member with a copy of the current COVID-19 Notice which she had updated on June 29, 2020 (a copy is attached to the minutes). She said that the office is open once again to families or visitors, as long as the regulations are observed. The Plexiglas sneeze guard is in place on Becky's desk. The red compliance signs are at most of the cemetery's entrances. Manager Altermatt informed the members about some of the difficulties that neighboring cemetery districts and their staff are encountering due to the virus.

New Business:

Cemetery Grounds Policy Issue – On Father's Day (June 21st) there were numerous violations of our grounds policies, such as many pop up tents, barbeques, mariachi bands, etc. Some complaints were emailed or called into the office the following day. One person requested that her complaint be forwarded to the Board members, which Mrs. Altermatt did that day. Because pictures had been taken on the 21st and sent to her, she and the staff were able to identify some of the families who were in violation. These individuals were sent letters in English and Spanish reminding them of our policy and encouraging them to comply. On the 4th of July, Manager Altermatt reported that she came by three times that day, but there were no violations. She also reported at the meeting that she had had to confront three families that had set up pop up tents during the weekdays in the last few weeks. Director Tienken suggested that one or two large signs in English and Spanish might need to be purchased (presently there are two metal signs at two of the entrances on the south side of the cemetery). Mrs. Altermatt will research this further and report back her findings at the next meeting.

Mower Purchase – Mrs. Altermatt presented (3) bids for riding lawn mowers for the cemetery, as our District is in need of purchasing another mower for the grounds men. After reviewing the proposals, she was asked to get additional bids, perhaps for a Kubota or Grasshopper.

Total Compensation Systems Inc. (GASB 68 Reporting) – The proposal from Total Compensation Systems for the GASB 68 report, which is required for the CalPERS retirement, was presented to the Board members. The amount of their proposal is \$1,000.00. On a motion by Director Rains and a second by Director Tienken, with all in favor, the proposal was approved. Manager Altermatt will sign the contract and email it back to Total Compensation on behalf of the District.

The meeting was adjourned at 5:30 p.m.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday August 19, 2020.

Respectively Submitted,

