

LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
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September 22, 2020

Due to lack of quorum, the September meeting, originally scheduled for September 16, 2020 was postponed and held on September 22, 2020. The meeting was called to order at 3:00 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Director Dale Rains and Cemetery Manager Brenda Altermatt.

Director Rains made the motion that the August 19, 2020 minutes be approved. Director Medders seconded the motion. With all in favor, the minutes were approved.

There were no Public Comments.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting. The total bills for August 2020 were: Salaries \$14,814.97; Water/Grove Care \$2,204.93; Medical Insurance \$2,770.62; Remaining expenses \$13,511.27. Cemetery income for August was \$52,162.53. (\$11,556.45 was citrus proceeds). The Tritten account balance was \$65,379.71. Accessible at the meeting for the Board members to review were the August county balance sheets for the Pre-Need, Endowment and General Accounts. The Tulare County second quarter Treasurer's Report was also available.

Mrs. Altermatt presented the September Cemetery Manager's Report (attached to the minutes).

Interments for August were: at Lindsay (13) full and (3) cremations and no burials at Frazier Valley.

Old Business:

Addition 15 – Manager Altermatt stated that grass seed had been planted in a limited area, and that there was some growth. She and Grounds Foreman Garza met with Mike Brownfield on September 10th. He checked out a bag of seed that we had been purchasing from Tractor Supply and said that possibly the problem we had been experiencing was because a large part of the seed content was Rye, which is a winter grass. He was going to bring out a different mixture and try another test plot. She also stated that the grounds men had seen a vehicle, and observed tire marks, on the prepared soil of Addition 15. Some of the sprinklers had also been damaged and had to be replaced because of this vandalism.

COVID -19 – There was no change in policy concerning COVID-19, and the district employees continue doing the necessary safety measures to protect our staff and the family members/friends, who come into the office, to cemetery grounds, or to services. Mrs. Altermatt reported that there had been some networking between other California cemeteries and LSCD concerning their, and our, policy during this pandemic.

Mower Purchase – All of the mower quotes from various companies were reviewed by the Board members. They also asked Mrs. Altermatt what type of mower the grounds crew preferred. On a motion from Director Rains and second from Director Medders, with all in favor, it was decided that the Grasshopper front

mount mower from Kern River Power Equipment in the amount of \$17,047.48 would be purchased from the Tritten bank account.

Cemetery Staffing – Manager Altermatt informed the Board members that Grounds man, Alberto Chavez, resigned on 9/8/2020, with no advance notice. She said that our district only has two remaining grounds men. Mrs. Altermatt contacted the Visalia and Porterville Cemeteries and both use United Staffing Associates to provide their temporary grounds employees. Since we have not used this firm before, she asked if she should contact them about providing a temporary, with the possibility of hiring the person full time, grounds man. The board members recommended that, because of our immediate need, she should proceed with USA's application process.

New Business:

Special District Revolving Fund Resolution – Mrs. Altermatt reported that all Special Districts were notified by Tulare County that there were two state required documents that we needed to have on file with the county to be in compliance. One was able to be obtained from our insurance company. The other was a Revolving Fund Accounts Resolution. Resolution 2020-01 was adopted upon a motion by Director (Board Member) Dale Rains, and seconded by Director (Board Member) Dennis Medders. There were (2) Aves, (0) noes, and (1) Director (Board member) absent. A copy of the resolution is filed with the minutes and in the resolution binder.

Transfer of Ownership – From Ben Flores to LSCD – Director Dale Rains made the motion to approve the Transfer of Ownership of Addition 10-A, Block I, Lot 10, Grave 2 from Mr. Ben Flores back to our District. The motion was seconded by Director Medders, with all in favor. The amount owed to Mr. Flores is \$985.72. The breakdown of what had been paid (including his Pre-Need charges), and would need to be refunded, is as follows: Grave \$60.00, Open/Close \$300.00, Garden Vault \$326.56, Marker Setting \$99.16 and Per Burial \$200.00 (a copy of Pre-Need Agreement is attached to the minutes).

Zeronox Consideration – The Board members were told by Manager Altermatt that San Joaquin Valley Air Pollution Control District has a program where a Tuatara Electric vehicle could be obtained from Zeronox. The program pays \$20,000.00, and the cost of the Tuatara is \$22,244.99. Because of purchasing the Grasshopper mower, the members decided to not make a decision on the Tuatara at this meeting.

The meeting was adjourned at 3:45 p.m.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday October 21, 2020.

Respectively Submitted,

