

LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
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January 20, 2021

The December meeting that was to be held on December 16, 2020 had to be canceled due to lack of quorum.

The January meeting was called to order on January 20, 2021 at 4:30 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Directors Dale Rains and Jeff Tienken and Cemetery Manager Brenda Altermatt.

Director Tienken made the motion that the November 18, 2020 minutes be approved. Director Rains seconded the motion. With all in favor, the minutes were approved.

There were no Public Comments.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting.

The total bills for November 2020 were: Salaries \$12,335.90; Water/Grove Care \$11,027.71; Medical Insurance \$1,385.08; Remaining expenses \$21,451.65.

Cemetery income for November was \$12,099.09 (included is the burial and pre-need income, endowment, citrus and the interests for the Tritten and checking accounts). The Tritten account balance was \$48,339.21.

The total bills for December 2020 were: Salaries \$15,000.11; Water/Grove Care \$5,797.86; Medical Insurance \$1,385.08; Remaining expenses \$12,208.99.

Cemetery income for December was \$114,763.58 (burial and pre-needs, endowment, the interests for the Tritten and checking accounts, and the Tulare County interests and taxes).

Accessible at the meeting for the Board members to review were the November and December county balance sheets for the Pre-Need, Endowment and General Accounts. The Tulare County third quarter Treasurer's Report was also available. Mrs. Altermatt presented the January Cemetery Manager's Report. The December Manager's Report was in the member's folders (both reports are attached to the minutes).

Interments for November were: (4) full and (2) cremation burials at Lindsay and (1) full burial at Frazier Valley.

Interments for December were: (14) full and (5) cremation burials at Lindsay and (1) cremation burial at Frazier Valley.

Old Business:

Addition 15 – Additional bags of grass seed have been ordered for Addition 15, but the manager for the Porterville Cemetery recommended that our grounds men wait until late spring to replant, reported Manager Altermatt. The seed will be stored until the weather is conducive to reseed.

Fiscal Year Financial Audit Update – David Farnsworth, C.P.A., was contacted by Mrs. Altermatt and at this time she reported that he is planning on attending the February Board meeting to present his 2019-2020 Fiscal Year Audit report.

Cemetery Staffing – Mrs. Altermatt reported that Alfonso Holquin from USA Staffing continues to work for our District as a grounds man. He started on 11/16/2020.

New Business:

COVID-19 Prevention Program – Manager Altermatt informed the board members that she had completed the paperwork for a COVID-19 Prevention Program (CPP) for our cemetery district—Emergency Temporary Standard for COVID-19 California Code of Regulations (CCR), Title 8, section 30205(c). She said that she had used the Cal/OSHA program as a model. This needs to be in place for our district to be in COVID-19 compliance. An original is filed in the IIPP manual and a copy is attached to the January minutes.

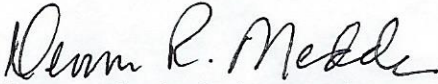
Workman's Compensation Audit Refund – A copy of the Midwest Workman's Compensation Audit Adjustment was included in each of the board member's folders for their review. Mrs. Altermatt pointed out that our district had received a check in the amount of \$2,580.00, and that there had been a credit of \$872.00 for Payment Installment #6. The total Audit Adjustment credit was \$3,452.00 (copy with minutes).

2020 Financial & Burials Statistics – In the members' folders there were copies of the 2020 total burials for the Frazier Valley and Lindsay Cemeteries and the Profit & Loss Report. Manager Altermatt reported that number of total burials—151—was the most interments for our District in many years. Copies of both reports are filed following the approved minutes.

Transfer of Ownership – Mrs. Betty Smith requested that the ownership of a Pre-Need gravesite that she had purchased in Addition 14 Block Q Grave 36 on December 4, 2006 be transferred back to LSCD. The Endowment charge of \$200.00 is non-refundable, the Transfer fee is \$75.00, and the Gravesite was purchased for \$700.00. The completed Transfer of Ownership form and the District's check for \$625.00 was presented to the Board members. After reviewing the paperwork, the Board members signed the check that will be sent to Mrs. Smith (copy filed with minutes and in the Transfer of Ownership binder).

The meeting was adjourned at 5:35 p.m.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday February 17, 2021.


Respectively Submitted,