

LINDSAY-STRATHMORE PUBLIC CEMETERY DISTRICT
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March 17, 2021

The March meeting was called to order on March 17, 2021 at 4:30 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Director Jeff Tienken and Cemetery Manager Brenda Altermatt. Director Rains was out of town at a conference.

Director Tienken made the motion that the February 17, 2021 minutes be approved. Director Medders seconded the motion. With all in favor, the minutes were approved.

There were no Public Comments.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting.

The total bills for February 2021 were: Salaries \$12,016.81; Water/Grove Care \$55.10; Medical Insurance \$1,385.08; Remaining expenses \$11,516.98. Cemetery income for February was \$71,775.80 (included is the burial and pre-need income, endowment, the interests for the two Bank of Sierra accounts, and Citrus proceeds of \$26,550.00 The Tritten account balance was \$48,345.16.

Accessible at the meeting for the Board members to review were the February county balance sheets for the Pre-Need, Endowment and General Accounts. The Tulare County fourth quarter Treasurer's Report was also available.

Mrs. Altermatt presented the March Cemetery Manager's Report.

Interments for February were: (11) full and (5) cremation burials at Lindsay and none at Frazier Valley.

Old Business:

Addition 15 – Because of the drought and since we had waited this long, Manager Altermatt questioned whether this addition should be planted at this time or should we wait until the fall, when hopefully it will start raining again and not as much watering will be needed. She reported to the Board members that there hadn't been as many complaints about not having any upright marker locations as she thought that there would be. Director Tienken expressed that he thought that we should proceed with the seeding as planned, but to perhaps water a little less in some of the established areas. He advised that any remaining weeds in this addition be removed before planting the seeds.

Fiscal Year Financial Audit Update – David Farnsworth, C.P.A., emailed Mrs. Altermatt and asked for her to convey to the Board members his apology, but that he still had not finished our District's audit. He asked her to inquire of the board members if they would like for him to do a "zoom" presentation when it is completed, possibly at next month's meeting. After some discussion about our physical set up and lack of the proper equipment, it was decided that the Board members would prefer to receive a hard (paper) copy of his report. They would review the audit, and if they had any questions about it, they would communicate with him at the meeting by speaker phone. Manager Altermatt will relay their reply to him.

Cemetery Staffing – Mrs. Altermatt reported that our District’s secretary, Becky Morales, has had her surgeries postponed due to a dental procedure that she had to have done this month. The first was rescheduled for April 14th. The second one will probably be on July 2nd. . She is continuing to teach Mrs. Morales some of her job duties and also to update the LSCD procedures binder that has written instructions detailing step by step most of what she does as manager. She also said that she had spoken with a representative from USA Staffing about what would be needed for them to provide a part-time secretary. She was told that she should begin to compose an outline of the skills that we are looking for and would be required.

Form 700 & Ethics Certification – After the one remaining Board member completes these two requirements, Manager Altermatt said that she would submit them to the proper government entities.

New Business:

ZeroNox Clean Air Vehicle Grant/Purchase – Mrs. Altermatt reported that one of our Gator Golf Carts was not functioning properly. After having it looked at by a mechanic from Lawrence Tractor, we were given an estimate of over \$7,000.00 to repair it. She said that there is a grant program available that would provide a ZeroNox vehicle to our District (after completing the required paperwork and requirements) for \$22,244.99. The grant would be for \$20,000.00. This would be considerable less than repairing our old unit. After discussion and reviewing the paperwork provided by the ZeroNox representative, the Board members decided to proceed with the required resolution. On a motion by Director Medders and second by Director Tienken, with all in favor, and one board member absent, Resolution 2021-01 was approved. Director (and President) Medders signed the required forms. Before making the payment, Mrs. Altermatt was asked by the members to verify with the ZeroNox dealer that the grant program would be guaranteed to remain solvent and that the money would be provided to our District. After this was confirmed, she was directed to issue a check from the Tritten account in the amount of \$22,244.99. When the grant money is received, the \$20,000.00 will then be returned to this account.

The meeting was adjourned at 5:45 p.m.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday April 21, 2021.

Dennis R. Medders
Respectively Submitted,