

LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
639 S. FOOTHILL- LINDSAY, CA 93247
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April 21, 2021

The April meeting was called to order on April 21, 2021 at 4:35 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Director Jeff Tienken, Director Dale Rains and Cemetery Manager Brenda Altermatt.

Director Tienken made the motion that the March 17, 2021 minutes be approved. Director Rains seconded the motion. With all in favor, the minutes were approved. There were no Public Comments.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting.

The total bills for March 2021 were: Salaries \$15,401.15; Water/Grove Care \$18,096.70; Medical Insurance \$1,385.08; Remaining expenses \$27,577.45. Cemetery income for March was \$17,214.24 (included is the burial and pre-need income, endowment, the interests for the two Bank of Sierra accounts). The Tritten account balance was \$48,347.22. The Tulare County interests for our three accounts (Pre-Need, Endowment and General Accounts) totaled \$3,449.81. The Tulare County fourth quarter Treasurer's Report was also available for the Board members to review.

(Mr. David Farnsworth was waiting in his office in Dublin, CA to present the District's Audit Report that he had prepared. So, in respect to his time and schedule, at this point in the meeting, Director Medders asked Manager Altermatt to proceed with the scheduled phone conference.)

Audit Conclusion: Mr. Farnsworth had emailed and had Mrs. Altermatt deliver to each board member, the week prior to the meeting, a copy of his completed Districts Financial Statements for fiscal year 2020-21 so that they could preview it. In addition, he had sent a presentation report to be copied and disbursed to the board members at the meeting so that they could follow along as he gave his verbal report. Copies of the Financial Statements and Presentation Report are retained in the fiscal year audit file folder in the cemetery office.

Mr. Farnsworth was put on speaker phone. After being welcomed to the meeting, he began his presentation. He told the board members that at any time during his report questions could be asked or comments could be made. When his presentation was concluded, the members and Manager Altermatt thanked him for his report, which they felt was very thorough and well done. There were no questions or comments.

(Director Medders continued with the order of the meeting)

Mrs. Altermatt presented the April Cemetery Manager's Report.

Interments for March were: (5) full, (1) baby and (5) cremation burials at Lindsay and none at Frazier Valley.

Old Business:

Addition 15 – Mrs. Altermatt reported that the grass had been planted in this Addition again on March 23rd. Perhaps, because not enough seed was ordered, it once again, does not seem to be growing the way that we had expected. Two additional bags of seed were purchased at the end of March and they will be planted by our grounds men in the next two weeks. Also, a small seed spreader

was purchased for \$55.00 from Tractor Supply. Each time we replanted we had to borrow Porterville Cemetery's spreader to sow the seed. Our grounds crew felt that since this has been such an ongoing project we should buy our own.

Audit Conclusion Phone Meeting with David Farnsworth, C.P.A. – See "Audit Conclusion" on the previous page

Cemetery Staffing – Mrs. Altermatt reported that office secretary, Becky Morales, returned to work today (4/21/21) after having her first reconstructive surgery. The second surgery will be around the middle of July. At this time, U.S.A. Staffing is still providing us with a grounds man. Manager Altermatt said that she is still planning on retiring sometime this year, but she is not sure of the date yet.

ZeroNox Clean Air Vehicle Grant/Purchase Progress – Manager Altermatt stated that she had completed and submitted the application for the grant that would assist our district financially in obtaining a ZeroNox vehicle. She is waiting for their response.

New Business:

Ms. Paula Cordova – Re: Family Marker – Ms. Cordova had requested that the office staff put her name on the agenda so that she could express her grievances to the board members concerning markers for her family members. No action was taken as she was not in attendance.

CAPC 2022 Board of Directors Nomination – This item was placed on the agenda at the request of California Association of Public Cemeteries. Each board member had a copy of the sheet that our District was sent. CAPC is seeking nominees for their board election which will be held in March 2022.

The meeting was adjourned at 6:00 p.m.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday May 19, 2021.

Respectively Submitted,

