

LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
639 S. FOOTHILL- LINDSAY, CA 93247
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June 16, 2021

The meeting was called to order on June 16, 2021 at 4:40 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Directors Jeff Tienken and Dale Rains, Cemetery Manager Brenda Altermatt and Mr. David Yanez, attorney from the McCormick, Kabot, Jenner & Lew Law Firm in Visalia, California. Director Tienken made the motion that the May 26, 2021 minutes be approved. Director Medders seconded the motion. With all in favor, the minutes were approved.

Ms. Byers called the office earlier in the day (June 16th) and informed Manager Altermatt that Mrs. Bain was ill and would not be able to personally attend today's meeting. Mrs. Bain and Ms. Byers had previously been made aware in an email correspondence that they could speak on behalf of this agenda item by phone. She said that she would be using this option and would call the office about 4:45 p.m.

The order of the meeting was changed in respect of Ms. Byers' and Mr. Yanez' time.

(Old Business) Consideration of Family Member Request to Allow a Pillow Marker in a Specific Flat Marker Location - Dana Bain & Sherri Byers

When Mrs. Byers' phone call was received she was told by Director Medders that she was being placed on speaker. He also informed her that a representative from our cemetery districts legal counsel, Mr. David Yanez, was present as were all the Board members and Manager Altermatt. Director Medders invited her to share her concerns. Mrs. Byers stated various reasons why she and her mother, Dana Bain, wanted our district to allow them to place a pillow (upright) marker on her father's designated flat marker location gravesite. When she concluded, Director Medders thanked her and informed her that he would call her back after the meeting concluded.

Director Medders announced that the meeting would now go into Closed Session: *Conference with Legal Counsel {Govt. Code 54956.9 (d)(2)} re Significant Exposure to Litigation: One matter re June 9, 2021 correspondence received from Sherri Byers*

On a motion from Director Rains and second by Director Tienken, with all in favor, the June meeting went back into Open Session.

The paperwork, signed by Mrs. Dana Bain for Mr. James Bain's interment on 3/26/2021 stated that the marker designated for this gravesite was to be a flat marker. In accordance with cemetery policy, Director Rains made the motion that a pillow or upright marker would not be allowed to be placed on this grave, Director Tienken seconded the motion, with all in favor.

Mr. Yanez was thanked by the members for his input and being present at the meeting. He excused himself and the June meeting continued.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting.

The total bills for June 2021 were: Salaries \$14,027.49; Water/Grove Care \$1,399.83; Medical Insurance \$1,385.08; Remaining expenses \$20,240.07.

Cemetery income for May was \$39,821.98 (included is the burial and pre-need

income, endowment, the interests for the two Bank of Sierra accounts). The Tritten account balance was \$48,351.26. The Tulare County interests/taxes for our three accounts (Pre-Need, Endowment and General Accounts) totaled \$15,042.58. The Tulare County first quarter Treasurer's Report was also available for the Board members to review.

Interments for May were (7) full burials and (8) cremations, all at Lindsay. Mrs. Altermatt presented the June Manager's Report.

Old Business:

Cemetery Staffing – Mrs. Altermatt reported that Andrew Dueñas began working for LSCD as a grounds man on June 7, 2021. He seems eager to learn and appears to be compatible with our other grounds man and the grounds foreman. Mrs. Altermatt said that she has not been contacted by anyone as yet interested in a part-time secretarial position. The woman that she had mentioned at the last meeting that may be interested, is just now relocating to the Lindsay area.

Consideration of Family Member Request to Allow a Pillow Marker in a Specific Flat Marker Location – *See previous page*

New Business:

2021-2022 Fiscal Year Budget – Manager Altermatt presented the Operating, Pre-Need and Endowment budgets for 2021-2022 to the board members for their review and approval. On a motion by Director Rains, and second by Director Tienken, with all in favor, the LSCD budget was approved. This, and the Board Member and Authorized Signer form, will be submitted to the Tulare County Auditor-Controller Department as required.

Employee Salaries and Salary Steps – Mrs. Altermatt referred the board members to the page in their folders of the proposed salary steps for 2021-2022. She had also prepared a breakdown of each employee and their pay rate history. The members reviewed them and discussed the hourly salaries. Each employee's hourly rate was evaluated and a new pay rate was decided upon. On a motion by Director Rains and second by Director Tienken, with all in favor, the Employee Salaries and Salary Steps were approved (a copy is attached to the minutes).

On a motion by Director Tienken and second by Director Rains, with all in favor, the meeting was adjourned at 6:20 p.m.

Director Medders called Ms. Byers and informed her of the board's decision concerning the type of marker that could be placed for her father, Mr. James Bain. She asked him for the name and phone number of our district's legal counsel, which he gave to her.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday July 21, 2021.

Respectively Submitted,

