

**LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT**  
**639 S. FOOTHILL- LINDSAY, CA 93247**  
**PHONE/FAX: (559) 562-3349**

July 21, 2021

The meeting was called to order on July 21, 2021 at 4:30 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Directors Jeff Tienken and Dale Rains, Cemetery Manager Brenda Altermatt and Cemetery Office Secretary Becky Morales. Director Tienken made the motion that the June 16, 2021 minutes be approved. Director Rains seconded the motion. With all in favor, the minutes were approved. There were no public comments.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting.

The total bills for July 2021 were: Salaries \$17,037.15; Water/Grove Care \$3,523.05; Medical Insurance \$1,385.08; Remaining expenses \$9,405.24. Cemetery income for June was \$56,446.84 (included is the burial and pre-need income, endowment, the interests for the two Bank of Sierra accounts). The Tritten account balance was \$48,353.24.

The Tulare County first quarter Treasurer's Report was available for the Board members to review.

Interments for June were (8) full burials at Lindsay and (1) at Frazier. In addition, there were (7) Lindsay cremations.

Mrs. Altermatt presented the July Manager's Report.

### **Old Business:**

**Cemetery Staffing** – Mrs. Altermatt reported that Secretary Morales will be having surgery on August 16<sup>th</sup> and Becky shared that she is not sure how long the recovery time will take and when she'll be able to return to work. It will be at least (2) weeks. Mrs. Altermatt said that she had personally spoken to the candidate for the position of part-time secretary. She is still interested in the job, but is on vacation in Texas with her family at this time. Andrew Dueñas, our new grounds man, continues to learn his job duties. Manager Altermatt said that she does not have a retirement date as yet.

**ZeroNox – Grant Application Process** – Director Dennis Medders stated that he had signed a contract that had been emailed to him by the San Joaquin Valley Air Pollution Control District. We will proceed further when our District is contacted with the remaining paperwork.

### **New Business:**

**Special Districts/Transparent CA – 2020 Employee Compensation Request**  
Manager Altermatt told the board members that on July 1<sup>st</sup> we were contacted by this organization to provide the Compensation report for our cemetery within 10 days. This is under the provisions of the CA Govt. Code #6250-6270 (CA Public Records Act). Last year David Farnsworth, C.P.A. (our auditor) assisted in completing this form. Mrs. Altermatt said that she had sent it to him when she received it. After a few days he was contacted again about the report. He had been busy with other audits and apologized for not responding. He said that she should



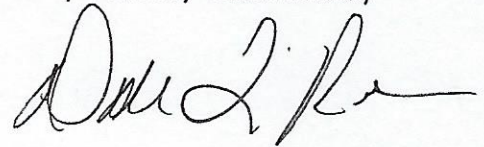
ask them for an extension of 30 days, which she did. Mrs. Altermatt stated that she contacted CalPERS and Paychex and began getting the information that they were requesting on the report on her own. She said that she completed obtaining and processing the information and sent all of her work to Mr. Farnsworth who said that it was done correctly. He updated the data on the spreadsheet that he had used last year. Mrs. Altermatt submitted the report on 21<sup>st</sup> of July.

**GASB 68 Report for 2020-21 Fiscal Year** – Mrs. Altermatt reported that Will Kane from Total Compensation Systems, Inc. contacted our district and informed us that it is the time for the yearly GASB 68 (CalPERS pension plan) contribution reporting. TCS sent a contract invoice for \$1,000.00 for them to do this for us. Mr. David Farnsworth, C.P.A. had informed us in previous years that it would cost our district more than this if he did the report. On a motion by Director Rains and second by Director Tienken, with all in favor, the invoice was approved for payment.

On a motion by Director Tienken and second by Director Rains, with all in favor, the meeting was adjourned at 5:00 p.m.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday August 18, 2021.

Respectively Submitted,

A handwritten signature in black ink, appearing to be "D. Rains", written in a cursive style.