

LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
639 S. FOOTHILL- LINDSAY, CA 93247
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September 20, 2021

The meeting was called to order on September 20, 2021 at 4:30 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. The meeting was originally to be on September 15th, but had to be rescheduled since Manager Altermatt had been exposed to COVID 19 and was awaiting the results of her test. In addition to Director Medders, in attendance were Cemetery Manager Brenda Altermatt, Secretary Becky Morales, and Director Dale Rains. Not in attendance, due to working the forest fires, was Director Jeff Tienken.

Director Dennis Medders made the motion that the August 18, 2021 minutes be approved. Director Rains seconded the motion. With all in favor, the minutes were approved.

There were no public comments.

The directors reviewed and paid the current bills. Also examined were the ones that had required payment prior to the meeting.

The total bills for August 2021 were: Salaries \$15,738.38; Water/Grove Care \$2,967.28; Medical Insurance \$1,385.08; Remaining expenses \$9,505.11.

Cemetery income for August was \$22,669.51 (included is the burial and pre-need income, endowment, the interests for the two Bank of Sierra accounts). The Tritten account balance was \$48,357.35.

The Tulare County second quarter Treasurer's Report was available for the Board members to review.

The total interments for August was (14). At Lindsay there were (8) full burials, (4) cremations and (1) baby under 20 weeks gestation. There was (1) cremation interment at Frazier Valley Cemetery.

Mrs. Altermatt presented the September Manager's Report.

Old Business:

Staffing – Cemetery Manager Altermatt reported that her retirement date will be October 15th. Her final month of insurance will be for the month of October. At the August meeting the board members had said that they would consider adjusting the salaries of Rebecca Morales', who will be assuming the position of Cemetery Manager, and Yuri Frausto, Office Secretary, at this month's meeting. But, due to Director Tienken not being present, the board members decided that this will be postponed and placed on the October agenda for consideration when all are in attendance.

Burial Cost Increases – Mrs. Altermatt informed the board members that because of training and Covid quarantining, more time will be needed to prepare cost comparisons with other cemetery district's pricing.

New Business:

Update/Revise Policy Book – Manager Altermatt recommended that we have Pacific Employers revise the existing policy book due to so many changes in the laws. Also, the (2) extra manuals (policy books), updated in 2017, cannot be located. They must not have been returned to the office at the time they were

given to new employees over the last four years. A motion was made by Director Rains and a second by Director Medders, with all in favor, to have Pacific Employers revise LSCD's policy book.

2020-2021 Annual Financial Audit – David Farnsworth wanted to inform the board that he will be performing the yearly financial audit at the end of the year, in November or December.

Southern CA Edison Billing Error – After the last board meeting Phillip Gutierrez, electrician, contacted manager Altermatt and informed her that from the time that the meter for the new well for our orange grove on the North side was installed (in 2015), all Southern California Edison's billing was going to and paid by Lindsay-Strathmore Memorial District instead of to/by our district. We were not aware that there was a problem until Mr. Gutierrez informed us of the error. All board members were informed by phone when Mrs. Altermatt was told of this error by Mr. Gutierrez. We are now waiting for the Memorial District to inform us of the amount that LSCD will need to reimburse their district due to this error by Southern California Edison.

Tulare County Auditor Letter – A copy of the August 31, 2021 letter from Cass Cook, Auditor-Controller/Treasurer-Tax Collector was presented to the board members. Mr. Cook had also forwarded a copy of the letter to the County Board of Supervisors and the County of Tulare Grand Jury. There are numerous issues that were presented in this letter. The board members were contacted by phone by Mrs. Altermatt, prior to this month's meeting, and she was advised to forward the letter to our attorney, David J. Yanez, for his review. A printed response from Mr. Yanez on September 10, 2021 was presented to each board member. One of the issues that Mr. Cook's letter addressed had to do with a resolution that LSCD board members had approved in the past concerning our district using the Bank of Sierra as our bank instead of Tulare County. The binder containing the resolutions throughout the years was reviewed by Director Rains. He discovered a resolution that he thought might apply to the situation. The board members asked Mrs. Altermatt to have Mr. Yanez review this resolution and any others in the binder for further research concerning this matter. His findings will be placed on the October agenda for further discussion and consideration.

On a motion by Director Medders and second by Director Rains, with all in favor, the meeting was adjourned at 5:15 p.m.

The next regular Board meeting will be held at 4:30 p.m. on Wednesday October 20, 2021.

Respectively Submitted,

