

LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
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August 21, 2019

The meeting was called to order at 4:30 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Director Jeff Tienken, Director Dale Rains and Cemetery Manager Brenda Altermatt.

Director Tienken made the motion that the July 2019 minutes be approved. Director Medders seconded the motion. With all in favor, the minutes were approved.

There were no public comments.

The current bills were reviewed and paid by the directors. Also examined were the ones that required payment prior to the meeting. The total bills for July were: Salaries \$17,699.83; Medical Insurance \$1,326.90; Water/Grove Care \$6,744.77; remaining expenses \$8,983.59. Income for July was \$13,873.76. The Tritten account balance was \$65,344.23.

Accessible at the meeting for the Board members to review were the county balance sheets for the Pre-Need, Endowment and General Accounts (ending June 30, 2019 and July 31, 2019), and the second quarter Tulare County Quarterly Treasurer's Report (ending June 30, 2019).

Mrs. Altermatt presented the August Cemetery Manager's Report (attached to the minutes).

Interments for July were (9) full burials and (3) cremations at the Lindsay Cemetery.

(At this point in the meeting, employee/grounds man Raul Perez phoned the office and asked if he could speak with the Board members concerning the item listed as "Grounds Men Staffing" under New Business. In consideration of his time, he was invited into the meeting to share his concerns with them. After he conveyed his concerns and opinions, he excused himself. President Medders proceeded with the order of business.)

Old Business:

Addition 15 Expansion – Manager Altermatt had to report once again that no actual work had been started. As the Board members were discussing this item, Francisco Diaz knocked on the office door and gave Mrs. Altermatt his proposal, in the amount of \$4,500.00, for trenching this addition. He was invited inside to meet the Board members. Trenching and laying the waterlines will be the first step in this project. After Mr. Diaz excused himself, the Board members were informed that Grounds Foreman Garza was getting at least one other proposal for the trenching (and also laying the pipes, electrical, etc.). There was further discussion and Manager Altermatt stated that the grounds staff may still need to do the work themselves if this would be considered a prevailing wage project.

Web Site – Visalia Website designer, Ben Patel, has begun working with Mrs. Altermatt on LSCD's web page. She showed the Board members a preview on her computer of the screen with our cemetery's name/picture/information on it. Visalia Cemetery District has agreed to allow our district to "piggyback" with them on their (3) year contract for the hosting and domain (Porterville Cemetery District

declined combining with them). Visalia's manager, Cindy Summers, will send an invoice, once she determines what LSCD owes them. In the next few months, Manager Altermatt will be able to give a more complete total of what this new computer venture will cost us.

Public Benefit Equipment Grant Programs – Mrs. Altermatt informed the Board members that Joe Comer from Lawrence Tractor had brought out a Mean Green CXR mower for our grounds men to try out. She reported that Foreman Garza didn't feel that it was the right mower for our cemetery. Manager Altermatt presented two quotes on Grasshopper mowers from Kern River Power Equipment. After reviewing and discussing these mowers, it was decided that more information and other manufacturers should be explored. The ZeroNox Utility Cart will be considered at a later date. At this time all three carts (the two Gators & the one golf cart) are all functioning and being used. Manager Altermatt will continue to seek out grants, programs and other mowers and present them at an upcoming meeting.

2018-19 Fiscal Year Audit Proposals – Three audit proposals were presented to the Board members for their consideration. The three, and their totals, are as follows: Lynn Lampe CPA (M. Green & Co.) \$9,500.00; Rob Dennis CPA (Dennis Cooper Associates) \$8,000.00 and David Farnsworth CPA \$5,730.00. On a motion by Director Rains, and second by Director Tienken, with all in favor, the Board members decided that David Farnsworth CPA would perform the next fiscal year audit for our District.

Cemetery Road Repairs – Mrs. Altermatt reported that the asphalt was delivered to the compound by Vollmer Excavation, and the grounds men have been using it to fill in the ruts in the cemetery roads.

New Business:

Grounds Men Staffing – (See paragraph prior to Old Business) – The Board members reviewed Mr. Perez' comments, that he had made earlier in the meeting, with Manager Altermatt. She expressed that there were employee issues that would need to be resolved soon. The members voiced their support in whatever decision that she, as cemetery manager, might need to take. She reported that Otabio Garcia was hired as a cemetery grounds man on 7/22/19 to replace Thomas Flores who resigned on 7/19/19.

The meeting was adjourned at 5:50 p.m. The next regular Board meeting will be held at 4:30 p.m. on Wednesday September 18, 2019.

Respectively Submitted,

Dennis R. Medda