

LINDSAY – STRATHMORE PUBLIC CEMETERY

639 S. FOOTHILL

LINDSAY, CA 93247

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SB 272 ENTERPRISE SYSTEMS CATALOG

June 12, 2019

Vendor and Product: Pontem, Cemetery Manager
System Purpose: Burial Information, Burial Records
Categories/Type of Data: Customer Contact Information, Billing & Burial information
Dept./Primary Custodian: Administration
Frequency of Collection: Daily
Frequency of Update: As Needed

Vendor and Product: Laurie Seaborn, Summit Software
System Purpose: Burial Information, Burial Records
Categories/Types of Data: Customer Information, Billing & Burial Information
Dept./Primary Custodian: Administration
Frequency of Collection: Daily
Frequency of Update: As Needed

Vendor and Product: Carbonite Safe Core
System Purpose: Backup of All Programs
Categories/Types of Data: Backup of Records/Data
Dept./Primary Custodian: Administration
Frequency of Collection: Daily
Frequency of Update: Daily

Vendor and Product: Microsoft, Excel
System Purpose: Pre-Need Account Management – Reports – Fee Schedules
Mapping Records - Spreadsheets
Categories/Types of Data: Customer Names
Monetary Value Paid
Interment Locations
Dept./Primary Custodian: Administration
Frequency of Collection: As needed
Frequency of Update: As needed

Vendor and Product: Intuit, QuickBooks Pro 2016
System Purpose: General Accounting
Categories/Types of Data: Accounts Receivable, Accounts Payable, General Ledger
Dept./Primary Custodian: Administration
Frequency of Collection: As needed
Frequency of Update: As needed

Vendor and Product: Microsoft, Word
System Purpose: Document Creation – Correspondence - Reports
Categories/Types of Data: General Office, including Board Meeting Agendas & Minutes
Dept./Primary Custodian: Administration
Frequency of Collection: As needed
Frequency of Update: As needed

Vendor and Product: Attitude.com
System Purpose: Email System
Categories//Types of Data: Electronic Mail
Dept./Primary Custodian: Administration
Frequency of Collection: Daily
Frequency of Update: Daily