

LINDSAY-STRATMORE PUBLIC CEMETERY DISTRICT
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November 20, 2019

The meeting was called to order on November 20, 2019 at 4:30 p.m. in the Lindsay-Strathmore Cemetery District office by Director Dennis Medders. In addition to Director Medders, in attendance were Director Jeff Tienken and Cemetery Manager Brenda Altermatt. Director Rains was on vacation. Director Tienken made the motion that the October 2019 minutes be approved. Director Medders seconded the motion. With all in favor, the minutes were approved.

There were no public comments.

The current bills were reviewed and paid by the directors. Also examined were the ones that required payment prior to the meeting. The total bills for October were: Salaries \$16,929.58; Medical Insurance \$663.45; Water/Grove Care \$4,916.94; remaining expenses \$21,434.87. Income for October was \$29,844.16. The Tritten account balance was \$65,352.46.

Accessible at the meeting for the Board members to review were the county balance sheets for the Pre-Need, Endowment and General Accounts and the third quarter Tulare County Quarterly Treasurer's Report.

Mrs. Altermatt presented the November Cemetery Manager's Report (attached to the minutes).

Interments for October were (5) full burials and (3) cremations at the Lindsay Cemetery, and (1) cremation interment at Frazier Valley Cemetery.

Old Business:

Addition 15 Progress – The Board members expressed that they were pleased with the progress that they were seeing on this new addition. Mrs. Altermatt reported that a folder has been set up for this addition. This includes all of LSCD's expenditures, and eventually, will include the layout of the gravesites, sprinklers, waterlines, maps, etc. She said that HercRentals charged us \$631.66 for the DitchWitch Trencher. This included the trencher rental, transportation to/from Bakersfield and the taxes. A check for this amount was issued and signed. As reported in her Manager's Report, Mrs. Altermatt stated that the electrical box that LSCD had purchased from Ag Irrigation for the sprinkler system, was installed by electrician Bob Ruffa's employees. She told the Board members that our grove manager, Mike Brownfield, had sent one of his employees to level the ground in the new addition and the surrounding bare land area for us. He will see that it is leveled again after the trenched areas have settled and before it is seeded. Manager Altermatt said that the next large purchase for Addition 15 would be the bags of grass seed. Director Tienken suggested that perhaps the ground could be disked up, as well as leveled, before the grass seed is put in.

Mrs. Altermatt expressed her appreciation for the assistance that Mr. Ruffa and Mr. Brownfield have provided to our staff and district.

Web Site – The website has now been completed and is available to be accessed online. Mrs. Altermatt reported that she has been finalizing the proofing and sending the corrections to Mr. Patel. The total amount that we were billed was \$619.00. This was for the website design, one year hosting and domain name one year registration.

Reroof Office – Manager Altermatt said that she had not wanted to overburden the grounds men with another project until Addition 15 was completed, so nothing has been done about reroofing the office. Director Tienken asked that she obtain about three outside bids so that there would be a comparison of having the work done for us with what it would cost for our employees to do the work themselves. At the last meeting, Director Rains stated that he could help the staff get started on the roof job if we decided to do the work ourselves.

New Business:

Cemetery Trees Trim/Remove – Two years ago in December, the Chinese elm trees were trimmed/pruned by Cut A Tree for \$9,000.00. Mrs. Altermatt shared with the Board members that the trees need to be pruned again before they become too large and also before the weather gets cold and they lose their leaves. Grounds foreman, Jaime Garza, also told her that there were two trees that need to be removed, one at Lindsay and one at Frazier Valley. Two proposals were presented for the members to consider. For the 52 trees, Cut A Tree submitted a bid in the amount of \$11,200.00 and Adams Tree Service submitted the amount of \$15,600.00 (\$300.00 per tree). Other companies that were contacted declined to bid on this large project. Mr. Cordero, from Cut A Tree, also submitted a proposal for removing the two dead trees and grinding the stumps in the amount of \$1,075.00. But, he told Mrs. Altermatt that if he got the job of trimming/pruning the elms that he would do the dead tree removal job for a lesser amount since his men and equipment would already be on site at the cemetery. On a motion by Director Tienken and a second by Director Medders, with all in favor, the tree trimming and removal job was awarded to Cut A Tree.

(Fund Transfer) The Board members decided that since our Bank of Sierra balance is only \$35,217.77, at the time of today's meeting, that funds should be transferred from Tulare County to cover the costs of the upcoming projects discussed and decided upon at this meeting. A motion was made by Director Tienken and seconded by Director Medders, with all in favor, to transfer \$50,000.00 from the Tulare County General Account (729) to our Bank of Sierra checking account.

The meeting was adjourned at 5:20 p.m. The next regular Board meeting will be held at 4:30 p.m. on Wednesday December 18, 2019.

Respectively Submitted,

Dennis R. Medder